



## LEA FOUNDATION CERTIFICATED PROFESSIONAL GRANT

### CRITERIA AND INFORMATION

**PURPOSE:** The Lincoln Education Association Foundation (LEAF) is offering four grants in the amount of \$250 each for certificated professional members to use in their assignment for special projects, to provide assistance for speakers and field trips, and other creative endeavors. The LEA Grant is an LEA member funded program open to all active LEA certificated members.

**AWARDING OF GRANTS:** Two grants (one elementary and one secondary) may be offered. The grants must be used within one complete semester after the awarding of the grant. For example, if the grant was awarded in March, 2016, the recipient would have until January, 2017, to use the award for the intended purpose of the application. By January the recipient must complete a report, including pictures or artifacts showing the use of the funds. If the project is not completed, the recipient must return the \$250 to the LEA Foundation.

**ELIGIBILITY:** In order to be eligible for designation as an LEA Certificated Professional Grant applicant, a person must:

1. be an LEA member (certificated),
2. not have been a LEA Grant recipient the previous year,
3. meet all application requirements including a statement of intent, and
4. agree to submit a summary of accomplishments or activities stating how the grant was used to LEAF. If a summary of accomplishments or activities is not submitted, the recipient must return the \$250 to the LEAF.

**APPLICATION DEADLINE: April 15**

Applications may be obtained and completed on the LEA website at  
[www.lincolneducationassociation.org](http://www.lincolneducationassociation.org)  
click on LEA Foundation

The completed application may also be sent to:  
LEAF Certificated Professional Grant Committee, 4920 Normal Blvd., Lincoln, NE 68506  
or through School Mail, LEAF Certificated Professional Grant Committee, LEA Office (no address or box # needed)  
or e-mail [emily.mills@nsea.org](mailto:emily.mills@nsea.org)